

Deposit Free Library Minutes

January 24, 2022

Present: Paul Hochuli, Becky Hochuli, Deb Stever, Angie Logue, Bridget Davis

Absent: Ellen Ficurilli, MaryEllen Decker

The regular monthly meeting was called to order by President Becky Hochuli at 4:35 p.m. The minutes of the last meeting (November 22, 2021) were read and reviewed. There were no additions or corrections.

Treasurer's Report

The Treasurer's Report was given by Paul Hochuli. A Banking Summary from 11/22/2021 – 1/24/2022 was reviewed. The following highlights were noted:

- **Income:** The annual tax collection was received from Deposit Central School. Two grants were received in December. We received a rebate check from NYSEG after installation of the new furnace.

Director's Report

Deb Stever presented the Director's Report. The following highlights were noted:

- Deb has been attending numerous webinars.
- She will send a link to all trustees for the annual sexual harassment training. Trustees should complete Sections 1 and 2 and then email Deb that it has been completed. Training for all staff has been completed.
- Deb and Bridget distributed 90 Covid test kits and many masks provided from Broome County. The kits were gone after ½ hour.
- Cassie has been working on cleaning up the faded call numbers in the non-fiction section so they are more readable.
- The home school group has resumed monthly activity meetings off site in a larger space than is available at the library. We are still sponsoring them and coordinating with Angie Logue, their leader.

Old Business

- **Author Day at DCS:** The elementary school Author Day committee has chosen children's author Kate Messner to present to students on May 25. We have agreed to co-sponsor this visit by providing \$1,000 toward her expenses. Home school students will be invited to attend as well. More details to follow.
- **Courier Archives:** Digital images of the 2019 and 2020 Deposit Couriers have been received. We are still waiting for the films.
- **Memorial Bookcase:** No update.

- **Computer Replacement:** Deb expects to find out more about the new computers at the February 3 Directors' Call Meeting.

New Business

- **Resignation:** A letter of resignation was received from trustee Donna Armstrong. A motion was made by Bridget Davis and seconded by Paul Hochuli to accept Donna's resignation with regret. It was noted that she has been a valuable member of the board for several years. Motion carried.
- **Election of Officers:** A motion was made by Angie Logue and seconded by Paul Hochuli to elect the following slate of officers for 2022: President: Becky Hochuli, Vice President: Bridget Davis, Secretary: Ellen Ficurilli, Treasurer: Paul Hochuli. Motion carried.
- **Committee Assignments:** 2022 committee assignments were made. Operations Committee: B. Hochuli – Chair, Ficurilli, Decker. Youth Services: Logue – Chair, B. Hochuli, Decker, Stever. Finance: P. Hochuli – Chair, Ficurilli, Davis. Building and Grounds: P. Hochuli – Chair, B. Hochuli, Davis.
- **Conflict of Interest Forms:** Forms were signed by all trustees present.
- **Mileage Reimbursement Rate:** Consensus was reached to reimburse staff members at the rate of 50 cents per mile for travel expenses related to library business.
- **Staff Wage Increases:** As per NYS minimum wage requirements, staff members receiving salaries of less than \$13.20 per hour were raised to this level.
- **Grants:** Becky reported that two grants were received in December 2022. A special legislative grant was received in the amount of \$1,111 through the efforts of Representative Joe Angelino. This grant does not have restrictions on expenditures. A \$500 grant was received from the Katie Titus Early Literacy Fund, administered through the Community Foundation for South Central New York. Deposit was one of five libraries chosen to receive this grant because of our good partner work. It will be used for infant/toddler programming.

Meeting was adjourned at 5:35 p.m.

Next meeting: March 21, 2022..... 4:00 p.m.

Becky Hochuli

Acting Secretary